

## Junior Class Council Exec Meeting 9/12

Initial meeting, summer catch up before first JCC meeting, position overview

- **Introduction**
  - Congrats!! So pumped
  
- **Position Breakdowns:**
  - President
    - Schedule and Lead Meetings
    - Oversee all logistics and event planning
    - Communicate with other council presidents
  - Vice President
    - Step in for President where needed
  - Treasurer
    - Submit POs
    - Manage the budget
    - Ensure that we spend all the funds by the end of the fiscal year
  - Secretary
    - Take minutes of all Exec and JCC meetings
    - Email meeting minutes to...
      - Ben Young: [byoung@fsu.edu](mailto:byoung@fsu.edu)
      - Brittany Stover: [bstover@fsu.edu](mailto:bstover@fsu.edu)
    - Take and track attendance at all meetings and events
  
- **October Brainstorming**
  - Midterm study thing/photo opp
  - Trick-org-treat ("you can get \_\_\_ if you go to \_\_\_)
  - Paint a pumpkin, decorate a cookie
  - Thanksgiving - thankfulness
    - Make class councils stationary
  
- **Goals:**
  - Internal bonding<3
  - Collaboration and communication !!!
  - Want everyone to feel supported and like they are contributing
  
- **President:**
  - Reach out to advisor
  - Reach out to cassidy about:
    - RSO certification
    - Financial certification for DJ

- Create ongoing google forms
- Create JCC groupchat
- Send when2meet and finalize JCC meeting time
  
- **Vice President:**
  
- **Treasurer:**
  - Stay in touch with Emily about financial certification
  
- **Secretary:**
  - Create attendance excel sheet
  
- **EVERYONE:**
  - Brainstorm and finalize October's event!